

VACANCY

KALAMA CONSERVANCY MANAGER

Kalama Conservancy is located within the Samburu County and is one of the 35 member conservancies under the umbrella organization of **The Northern Rangelands Trust (NRT)** a non-profit umbrella organisation that supports 35 member Community Conservancies across northern and coastal Kenya with fundraising, technical support, governance advice and training, and security. Its mission is to develop resilient community conservancies that transform lives, secure peace and conserve natural resources. It is a non-governmental organization headquartered in Lewa Wildlife Conservancy, Meru County. More information can be found at www.nrt-kenya.org.

Purpose of the position:

Reporting to the Conservancy Board and with a close working relationship with the NRT team, the Conservancy Manager will be responsible for both strategic and operational support to the conservancy. The Manager will be responsible for managing the conservancy and developing it to a self-sustaining model that integrates wildlife conservation, environmental conservation, tourism and livestock; benefits the surrounding communities; protects the ecological integrity of the land and contributes to improvement of the community livelihoods.

Key Tasks

- Overseeing all conservancy activities such as wildlife conservation, livestock programs, security operations and other community development programs.
- Managing community relations, to ensure long-term self-sustainability, strong conservation and benefits to communities
- Developing appropriate attitudes to working with all staff and stakeholders and building community ownership
- Managing, training and mentoring conservancy staff and appraising their performance to ensure motivation and high productivity
- Oversee management of all conservancy budgets, expenses and revenue, ensure clear record keeping, accurate budgeting and compliance with NRT and donor financial procedures.
- Planning and implementing efficient operating procedures for the Conservancy
- Ensuring effective and efficient utilization of financial and other resources of the organization
- Preparing project proposals and reports to donor individuals and organizations for funding
- Manage all conservancy logistics to ensure compliance with conservancy regulations and efficiencies
- Maintain conservancy assets at serviceable level
- Undertake capacity building of the various conservancy committees
- Supporting infrastructure development and ensuring community ownership

VACANCY

- Enhancing conservancy visibility
- Peace building initiatives
- Liaison with the conservancy partners

Qualifications: Education/Knowledge/Technical Skills and Experience

- A Bachelor's degree in Conservation, Natural Resource Management or Community Development
- A minimum of three (3) years' relevant experience.
- Demonstrated ability to think creatively and solve problems effectively
- A strong drive for results with demonstrated ability to work both independently and as a member of team; to work with a diversity of stakeholders and communities; and to effectively coordinate, lead and motivate a multidisciplinary staff.
- In-depth knowledge and demonstrated commitment to wildlife conservation and natural resource management.
- Demonstrated ability to work effectively in remote areas, in cross-cultural situations, with diverse economic and professional background.
- Excellent verbal and written communications (English and Kiswahili)
- Computer literacy especially in Microsoft Office, Word, Excel, Power point and E-mail.
- A firm understanding of pastoralist customary livestock practices and community engagement processes.

If your profile matches the above job specifications, please send your application including a detailed CV highlighting relevant experience, a daytime telephone contact, email address, and the names of three professional referees to reach us by close of business on Monday, **15th October 2018** to: hr@nrt-kenya.org or kalama@nrt-kenya.org addressed to: Operations Manager, Northern Rangelands Trust, Private Bag, Isiolo-60300

Qualified applicants drawn from the membership of conservancies where we operate will have a distinct advantage. Only shortlisted candidates will be contacted.